



Government of the United States Virgin Islands

Department of Agriculture

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ST. THOMAS: #7944 Estate Dorothea, St. Thomas, V.I. 00802 • T: (340) 774-5182 • F: (340) 774-1823
ST. JOHN: #11 Estate Carolina, Coral Bay, V.I. 00830 • T: (340) 776-6274 • F: (340) 693-5065



V.I.D.A. Saturday Farmers Market
“Community Hotspot – Highlight Booth”
Participant Rules and Agreement

The VI Department of Agriculture (VIDA) warmly welcomes Participant, _____, to utilize our community booth for presentations, exhibitions, and/or sales. With the understanding that this offer comes free of charge to you, the Participant. With this, the following rules and expectations will be followed:

1. Participant agrees to follow all applicable Saturday Farmers Market vendor rules (attached separately).
2. Participant will **not charge the Department nor the Public** for presentations nor exhibitions (including musical entertainment). The only monetary exchange will be for individual sales of products/goods. Any cost incurred for booth utilization will be solely that of the PARTICIPANT. No payments or reimbursements will be made.
3. Participant will be responsible for ensuring facilities remain clean and in working order during utilization. Market staff will confirm upon conclusion of use. Negligence will be noted and prevent future participation.
4. Participant will be respectful to all VIDA staff, vendors, patrons, and visitors during their time at the VIDA Fairgrounds. All public engagement will be courteous and/or professional. Should any conflict arise, Participant will seek Market Management assistance immediately.
5. Participant will only present and/or sale material and products submitted to VIDA Market Management prior to exhibition. No additional presentations and/or products will be allowed.
6. Participants may **not** present/sale on behalf of additional entities other than listed on the application form.
7. Participant will submit a list to VIDA Market Management prior to the exhibition, of all members who will be on-site during the exhibition. This will include the number of vehicles that may need vendor parking passes (allotted as available – not guaranteed to be provided).



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8. Participant is solely responsible for any and all equipment, goods and products, and all assets utilized on-site. Participant will not hold VIDA responsible for any damage to Participant assets.
9. Participant will advise VIDA immediately if scheduled exhibition cancellation/re-scheduling is needed. As the Department will strive to highlight the Participants in public marketing efforts, notification of changes is critical. Failure to submit reasonable notice will result in loss of Participant future privileges.

As a valued Participant in this engaging community initiative, I understand this opportunity means I will be engaging with the public as a guest of the Department of Agriculture, and I (we) will conduct ourselves in a professional manner conducive to a positive patron experience.

I pledge to utilize this opportunity to better our community by providing knowledge, positive interactions and experiences, and/or providing safe products.

I agree to abide by all rules and regulations set forth here and in the additional Vendor rules set. The signature below serves as my/our understanding that any violation may result in loss of all future privileges and ability to present/utilize the VIDA Farmers Market “Community Hotspot – Highlight Booth”.

Participant Name: _____ Signature: _____

Position/title: _____

Organization Name: _____

Date: _____

Accepted by: _____

Date: _____